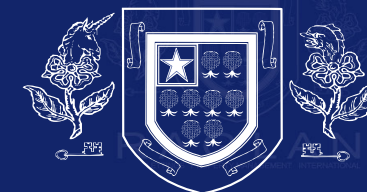


# FEES: FOR LANDLORDS



**RAGLAN**  
SALES LETTINGS PROPERTY-MANAGEMENT INTERNATIONAL

## Raglan Lettings (Standard Charges)

Preparing a tenancy agreement, which includes registering the tenants deposit in the Deposit Protection Scheme **£360 INCLUDING VAT**

Finding a tenant, for a period of more than 6 Months, rent collection and monthly statement of accounts **10%** (of rental fee)

To pay the cost of inventory check out report which is dependent upon the size of the property **£150 - £500**

Any extension or renewal of an existing tenancy, a commission fee will apply **10%** (of rental fee)

Preparing a renewal or extension of the existing Tenancy Agreement **£360 INCLUDING VAT**

Replacement Tenancy Agreement **£72**

## Raglan Lettings (Standard Charges)

Arranging and cost of Gas Safety Certificate **£156 INCLUDING VAT**

Arranging and cost of Energy Performance Certificate **£180 INCLUDING VAT**

Arranging and cost of Electrical Safety Test **£216 INCLUDING VAT**

Raglan Accounting Service, if Raglan are required to make quarterly returns to the Inland Revenue **£960 INCLUDING VAT (per annum)**

Duplicate Statements **£21.60 INCLUDING VAT**

Getting mortgagees consent to let **£108 INCLUDING VAT**

Getting Freeholder's/Leaseholder's consent to let **£108 INCLUDING VAT**

Arranging professional cleaning of premises (+ cost of cleaning) **£57.60 INCLUDING VAT**

Assisting with deposit dispute (per hour) **£72 INCLUDING VAT**

Preparing documentation for court/arbitration (per hour) **£144 INCLUDING VAT**

Attending court as a witness (per hour) **£72 INCLUDING VAT**

Service of notices **£57.60 INCLUDING VAT**

Waiting at premises (per hour) **£64.80 INCLUDING VAT**

Condition report for works prior to re-letting carried out by property manager **£180 INCLUDING VAT**

Supervision of works between tenancies based on costs of works **12%**

Deed of variation mid-tenancy (for each change) **£187.20 INCLUDING VAT**

## Raglan Property Management (Standard Charges)

Our fee to fully manage the letting of your property is calculated at 6% + VAT of the total rental income. Including:

- Conduct quarterly inspections and notify landlord of the outcome via an e-report
- Arrange routine maintenance and repairs of the property, instructing approved contractors
- Hold keys throughout the tenancy

## Raglan Property Management (Sundry Charges)

Assisting with deposit dispute **To be agreed**

Preparing documentation for court/arbitration (per hour) **£144 INCLUDING VAT**

Service of notices **£57.60 INCLUDING VAT**

Waiting at premises, in excess of 1 hour (per hour) **£64.80 INCLUDING VAT**

Supervision of works in excess of £1000 based on cost of works **12%**

Supervision of works between tenancies based on costs of works **12%**

Management of the premises between tenancies is based upon 6% of the previous rent received (per month) **£86.40 INCLUDING VAT**

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